

TSA Consignment Sheet

Paperwork – Return an Inventory Record with your merchandise.

Forms provided by request via email or download a form and fill out ahead of time. You may also register your consignment materials at the festival but please allow some time to process your paperwork, inventory, and price all merchandise.

Sales Terms & Payment:

Establish your final “retail” sales price for each item on the inventory record submitted. The consignment revenue agreement for materials sold is 75% to Storyteller-Vendor/25% to Tejas Storytelling Association (TSA). TSA will mail a check within 4 weeks of the festival conclusion for payments owed to you based upon total sales.

Bring your materials to the Festival:

Or send beforehand to the address below. Make sure the materials arrive before Monday, March 6, 2023. Put your inventory record in with your materials or bring the inventory record with you when you bring your materials. Please mark your items with the price you want to sell them for. Round the price to the nearest \$ amount. We will not have change...pennies, nickels, dimes, or quarters.

Returns in Person:

Pick up your unsold materials before 9:30 am on Sunday morning. You **must** take home your items.

If you have any questions, please contact the TSA office:

Email: tsa@tejasstorytelling.com

Phone: 940-380-9320

Please note: Due to limited space in our Story Store, a reasonable and realistic consignment limit is 5-10 per title copies for Featured Tellers and 5-10 copies for Workshop Leaders and Fringe Presenters. Other tellers or TSA members might want to bring 5 items per title.

PLEASE SHIP YOUR CONSIGNMENTS TO:

**Tejas Storytelling Association
Attn: Story Store
Campus Theatre
214 West Hickory Street
Denton, Texas 76201**



Story Store – Inventory/Consignment

Event: City of Denton Texas Storytelling Festival – March 9-12, 2023 **TSA Vendor No.** _____

Name: (check payable to) _____

Address: (mail payments to) _____

City: _____ State: _____ Zip: _____

Home: (_____) _____ Work: (_____) _____

Fax: (_____) _____ Cell: (_____) _____

E-mail: _____ **Attending? Y N Arrive “late”? Y N Leave early? Y N**

Complete the yellow shaded columns for each item and bring/ship this form with your materials.


****Format:** *H=hardcover; P=paperback; AU=audiocassette; CD=compact disc; VHS or DVD = video.*

****Wearable or artwork items:** *list by sizes, styles &/or colors, if applicable.*

Print Legibly! Title or Item Description	Format **	# In (Sent)	# Out (Returns)	# Sold	Retail List Price \$	Gross \$	Less 25 % Consignment to TSA	Net \$ (payment)
<i>Example: “My Best Book”</i>	<i>P</i>	<i>5</i>	-	=	<i>X 8.00</i>	=	-	=
			-	=	X	=	-	=
			-	=	X	=	-	=
			-	=	X	=	-	=
			-	=	X	=	-	=
			-	=	X	=	-	=
			-	=	X	=	-	=
			-	=	X	=	-	=
			-	=	X	=	-	=
			-	=	X	=	-	=

Vendor Initials **IN:** _____ **OUT:** _____ TSA Staff Signature for Payment Authorization: _____

Tejas Storytelling Association Consignment Form

Print Legibly! Title or Item Description	Format  **	# In (Sent)	# Out (Returns)	# Sold	Retail List Price \$	Gross \$	Less 25 % Consignment to TSA	Net \$ (payment)
			-	=	X	=	-	=
			-	=	X	=	-	=
			-	=	X	=	-	=
			-	=	X	=	-	=
			-	=	X	=	-	=
			-	=	X	=	-	=
			-	=	X	=	-	=
			-	=	X	=	-	=
			-	=	X	=	-	=
			-	=	X	=	-	=
			-	=	X	=	-	=
			-	=	X	=	-	=
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			-	=	X	=	-	=
			-	=	X	=	-	=
			-	=	X	=	-	=
			-	=	X	=	-	=
			-	=	X	=	-	=
			-	=	X	=	-	=
			-	=	X	=	-	=
			-	=	X	=	-	=
			-	=	X	=	-	=
			-	=	X	=	-	=
- (subtract) Return Shipping Insurance expense, if desired by consignment vendor.								
Payment TOTAL to Vendor = \$								

TSA office: Fax: 940-380-9329 or Ph: 940-380-9320

tsa@tejasstorytelling.com

www.tejasstorytelling.com

Vendor Initials **IN:** _____ **OUT:** _____ TSA Staff Signature for Payment Authorization: _____