Request for a "Doc Moore Educational Outreach Fund" Program
Tejas Storytelling Association

The Doc Moore Educational Outreach Fund is available to Affiliate Guilds in good standing and can help bring an exceptional storyteller to your guild for storytelling workshops. The Fund is used to offset travel expenses for storyteller. TSA maintains a list of exceptional and available performers and will assist the guild in selecting the perfect teller.

These workshops are a three-way mutual support agreement between TSA, a local guild, and an independent storyteller/workshop facilitator. The workshop must be free and open to the public, though guild members may be asked to pay (especially if the guild is small and doesn't have a bank account.)

Here's how the basic process works:

- A local guild discusses offering a workshop and contacts TSA.
- Using the included form, the Guild describes the kind of workshop needed: beginner workshop, intermediate workshop, workshop for a specific topic (folktales, personal stories, humor, etc.) and any other requirements (specific date, preferred storyteller, etc.)
- TSA contacts an appropriate storyteller who agrees to lead the workshop
- The guild finds a location, does the local promotion for the workshop, and assumes responsibility for the care and feeding of the storyteller while there.

Though the storyteller **may not** accept a fee for the workshop, TSA pays their mileage from the Doc Moore Educational Outreach Fund.

The guild and storyteller are free to make arrangements for other ways to support the storyteller such as CD or book sales or a concert for which the teller would be paid.

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Date of Request

1) Requesting Guild Information:
   Affiliate Guild:
   Location:
   Guild Contact Name:
   Contact Phone:
   Contact Email:

2) Program Need:

   What guild needs are to be addressed by this program request? What are the goals of the guild in relation to this request?

3) Program Category
   ☐ Beginner Workshop
   ☐ Intermediate Workshop
   ☐ Special – specific genre or type of story
   ☐ Special – specific techniques – (i.e. puppets, microphones, etc)

4) Possible dates for this request:
   Be sure to indicate any important, specific boundaries or deadlines for this request (e.g. before year-end, before Tellabration, etc.)

5) Description of specific needs and perceived experience level of assigned presenter:

   Please address these points:
   • *Any request for a specific presenter – pending TSA Board approval.*
   • *Additional information for specific guild objectives.*
   • *Co-funding sources proposed or already in place.*

6) Other sources of funding the Guild will use for rent, refreshments, promotions, etc.
   ☐ Guild treasury
   ☐ Product sales
   ☐ In-kind donations
   ☐ Separate Performance event fees
   ☐ Private Donations
   ☐ Other *(please specify)*

We understand that the Doc Moore Educational Outreach Fund will cover travel costs only for the selected storyteller. Our guild is responsible for "care and feeding" of the storyteller while he/she is involved in this request.

_____ _____

Guild Representative Signature Date

Email Submissions to: tsa@tejasstorytelling.com